

DOs and DONTs of Interviewing.

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When going to an interview you should always prepare yourself to make the best impression possible.

So many times people go to interview unprepared which give the interviewer a bad impression.

There are so many little things that a person can do before and during an interview that will catch the eye of your possible employer.

The following are some DO's and DONTs that can help in preparing for any kind of interview:



DOs

*Do dress for success. If you are male wear a suit: Navy Blue or Charcoal Black with a white shirt and a nice tie. If you are female wear a suit as well: Either a pants suit or skirt suit with a blouse.

*Do know the exact location of your interview and be on time if not ten minutes early.

*Do offer a firm but not bone-crushing handshake.

*Do be honest and be yourself. Let the interview know who you really are.

*Do sit still in your chair. Body language is a key part of an interview.

*Do have intelligent questions prepared to ask.

*Do keep eye contact and be confident.



DON'Ts

*Don't falsify application materials or answers.

*Don't give the impression that you are just shopping around and not really interested in the job.

*Don't be unprepared for typical interview questions.

*Don't chew gum or smell like smoke. It takes away from professionalism.

*Don't allow your cell phone to go off and if it does apologies right away and

turn it off without looking to see who called.

*Don't sit with your arms folded across your chest or cross your legs.

This shows that you could care less about the interview.

*Don't slouch back in your chair; it sends a bad signal to the interviewer.

*Don't make excuses for anything; take responsibility it shows that you are able to deal with any kind of problem that could come up.

*Don't take your parents, pet, spouse, fiancé, friends, or anyone to the interview with you; it shows you can't handle things on your own.

These are only a few of the many Dos and Don'ts of interviewing that can help with your success.

It's all about the first impression when meeting someone for the first time in an interview especially. The right or wrong notion can make or break you.